Print Name Tags-Using Your Phone

The name tag files are stored on our website. Scan the code below with your <u>camera app</u> on phone. Once the page of names is pulled up, click on the document of the name that you need to print…. To print on the copying machine, connect to the office wifi using the following information (you may need to get closer to the office to do this)

Wifi name: CBCI-5OF9-5
Password: badge0121across

Make Sure to put the label sheets (Avery 5963) in the paper bin facing down 1st, then…

Once connected, hit the share button on the document, then click on print, select printer named: "Sharp-mx3640" and print it…